



Guild / Merchant Application & Agreement

EVENT LOCATION: Payson Golf Club, 1504 W. Country Club Dr., Payson, AZ 85541

EVENT HOURS:

- **Friday, October 2nd:** 9:00 a.m. – 5:00 p.m.
- **Saturday, October 3rd:** 9:00 a.m. – 9:00 p.m.
- **Sunday, October 4th:** 9:00 a.m. – 5:00 p.m.

SET UP / TEAR DOWN

All guilds and merchants must be fully set up and ready by 8:00 a.m. This is an hour before the Faire opens at **9:00 a.m. on Friday**.

Access to the grounds will begin at **8:00 a.m. on Thursday**.

All participants must vacate the grounds by **12:00 p.m. (noon) on Monday**.

Vendors will be allowed to camp in their booth, or nearby in a small camping tent. Overnight security will be roaming the grounds at night. Any vendors that do not feel comfortable leaving their goods out in the open will be required to have their own methods of locking away/storing their goods. If vendors choose to secure their goods overnight, booths must be fully set up an hour before the Faire opens each day.

All modern tents used as part of a guild presentation or merchant space **must be dressed to resemble a medieval or Renaissance-style pavilion**, within reason.

SITE FEES

Participant merchants must submit a completed application along with a personal check or money order in the amount of:

- **\$15.00** – Standard 10 x 10 ft space
- **\$25.00** – 10 x 20 ft or 20 x 20 ft

Larger spaces may be available as needed and at the discretion of the Payson Golf Club. Please contact the venue prior to submitting this application if you require more than a 20 x 20 ft space.

Guilds (clubs) are not required to submit the above fees, as their performances benefit both the event and patrons and serve in lieu of scheduled fees.

Checks or money orders must be made payable to: **Payson Golf Club**. Please mail completed applications and payment to: Payson Golf Club, 1504 W. Country Club Dr., Payson, AZ 85541

REFUND POLICY

All fees are refundable up to thirty (30) days prior to the event setup date. Cancellations made within thirty (30) days of setup may result in forfeiture of fees.

WATER / ELECTRICITY

Potable water and electricity are not available on site.

If you require a generator, you must notify Michael Roxbury, the event director, in advance. You will be assigned a location where generator noise will not disrupt the event.

NO CELL PHONES

To maintain immersion and create the best possible experience:

- Cell phones must be kept out of sight and earshot during Faire hours. There will be exceptions made for merchants taking payments on their phone, but it's highly recommended that they be cleverly disguised in a book or some other manner.
- Laptops and portable gaming systems are prohibited for merchants, performers, and staff.
- Modern technology must remain concealed or left at home.

All participants are responsible for helping preserve the immersive atmosphere for patrons.

ANIMALS

No pets are allowed. Only hired animal acts and service animals are permitted.

ALCOHOL / CONTROLLED SUBSTANCES

The sale of alcoholic beverages is strictly licensed and controlled. Alcohol will only be served at the pub.

Controlled substances are strictly prohibited. Any individual found in possession of controlled substances will be subject to immediate expulsion from the Faire.

STRUCTURES / PARTICIPANT RESPONSIBILITIES

Participants must provide their own:

- Tents
- Tables
- Chairs
- Food and drink
- Lighting
- Equipment
- Generator

No modern camping tents are permitted unless properly dressed to meet period standards.

Pop up pavilions are allowed only if they are dressed appropriately and remain thematically acceptable for the duration of the event.

Participants are expected to emulate the speech, demeanor, and mannerisms appropriate to the time period during operating hours.

PROPER COSTUME & THEMATIC APPEARANCE

All participants, including guild members, merchants, and their staff, must wear attire appropriate to the Renaissance, medieval, Scottish, pirate, or faerie theme of the event during public operating hours.

- Clothing must be period-inspired and free of visible modern logos, graphics, or branding.
- Modern footwear, eyewear, and accessories must be concealed whenever possible.
- Costumes should be family-friendly and in good repair.
- Participants are encouraged to remain in character while interacting with patrons.

The event committee reserves the right to determine whether attire is appropriate to the theme. Individuals not meeting costume standards may be asked to modify their attire or leave the event grounds.

WEAPONS

All weapons must be sheathed at all times. Brandishing weapons outside of scheduled performances or re-enactments will result in immediate expulsion from the event.

Vendors selling weapons must:

- Peace-tie all weapons with string or ribbon.
- Advise customers to keep all weapons secured while on site.

SECURITY

Event Security and overnight security will be provided; however, this does not constitute a guarantee of safety.

Payson Golf Club, its sponsors, officers, employees, and agents are not responsible for any loss, theft, damage, or injury to persons or property.

DECORUM

The Payson Golf Club reserves the right to determine the appropriateness of all behavior, skits, garb, and performances.

Any participant engaging in unacceptable behavior will be asked to leave the grounds.



Application & Agreement

Guild / Merchant Name: _____

Contact Name: _____

Address: _____

City: _____

State: _____

Zip Code: _____

Telephone: (_____) _____ - _____

Email: _____

Space Size Requested (Check One)

____ 10 x 10 ft

____ 10 x 20

____ 20 x 20

____ Other: _____

Number of Passes Required for ALL Persons in Your Group: _____

Merchandise Description

Please provide a detailed description of the goods or services you intend to sell or present and approximate price range. Include materials used if pertinent.

The Event Committee reserves the right to approve or deny merchandise that does not align with the theme, quality standards, or family-friendly nature of the event.

I, _____, affirm that I have read this application in its entirety and agree to comply with all terms and conditions stated herein.

Signature: _____ Date: ____ / ____ / ____

INDEMNIFICATION

All participants agree to indemnify, defend, and hold harmless North Inch Renaissance Faire, Payson Golf Club, its sponsors, officers, employees, and agents from any loss, theft, damage, or injury occurring during the event.

I have read and fully understand the above terms and conditions and agree to abide by them. I understand that failure to comply may result in removal from the event.

Signature: _____ Date: ____ / ____ / ____

MEDIA RELEASE

I grant North Inch Renaissance Faire permission to photograph, record, and use images or recordings of me for promotional purposes, including social media, website, and print advertising. If actor **DOES NOT** agree, initial here: _____

I grant North Inch Renaissance Faire permission to photograph, record, and use images or recordings of my minor child(ern), for which I'm the parent or legal guardian of, for promotional purposes, including social media, website, and print advertising. If parent/legal guardian **DOES NOT** agree, initial here: _____

Please mail completed applications and payment to: Payson Golf Club, 1504 W. Country Club Dr., Payson, AZ 85541

Received by: _____

Contact: northinchrf@gmail.com | (602)-571-1564

Facebook Page: North Inch Renaissance Faire

Instagram: NorthInch_RenaissanceFaire

northinchrf.com

Applicant: _____

Encampment Diagram

Please provide an overhead sketch of your encampment layout, including all guy wires and support ropes. Indicate width, length, and front-facing direction of your booth.

Notify Payson Golf Club of any special accommodation requests. We will make reasonable efforts to accommodate requests but cannot guarantee fulfillment.